



EQ-WOOD



EQ-WOOD



Co-funded by the
Erasmus+ Programme
of the European Union

E-learning Platform Technical Manual

“Erudire” E-learning Platform

To access the audio-visual products created for the EQWOOD project, you need to access CONFORM S.c.a.r.l's “Erudire” e-learning platform at <http://www.erudire.it/> by logging in at the box in the top right hand corner as shown as follows:

The image shows a screenshot of the Erudire website. The top navigation bar includes the Erudire logo, social media icons, and a 'LOGIN' button highlighted with a yellow circle. Below the navigation bar, there is a dark teal banner with the text 'TEACHING' and 'E-LEARNING' and an illustration of a person with glasses. A yellow arrow points from the 'LOGIN' button to a magnified view of the login form on the right. The login form has fields for 'Username' and a password field, both highlighted with yellow circles. Below the form is a 'LOGIN' button and a paragraph of text explaining the login process.

Erudire
E-learning per aziende e privati

Chi siamo Privacy e Cookie E-Learning Per Aziende Corsi FAQ Manuale Operativo

TEACHING

E-LEARNING

Per accedere al sito, puoi creare facilmente il tuo account in pochi minuti. L'accesso ai corsi può essere regolato da chiavi di accesso, necessarie solo all'atto dell'iscrizione. Per creare l'account: Compila il form Nuovo account con i tuoi dati. Ti verrà spedita una email all'indirizzo da te fornito. Leggi l'email e clicca sul link presente nel corpo del messaggio. Dopo aver confermato il tuo account, sarai autenticato dal sistema. Una volta autenticato, potrai scegliere a quale corso iscriverti. Se ti verrà richiesta una chiave di iscrizione, usa la chiave fornita dal docente del corso. Una volta iscritto al corso potrai frequentarlo autenticandoti con il tuo account.

Create an account

Username

Password

Remember username

LOG IN

Forgotten your username or password?

Cookies must be enabled in your browser [?](#)

Some courses may allow guest access

LOG IN AS A GUEST

Is this your first time here?

For full access to this site, you first need to create an account.

CREATE NEW ACCOUNT

If you do not have access credentials, you need to register, by clicking on «create an account» on the homepage of the platform

After you have clicked on «create an account» you need to follow the registration procedure available

Create an account

Then complete the boxes with the information required

Erudire

Age and location verification

What is ! your age?

In which ! country do you live?

There are required fields in this form marked !

Why is this required?

This information is required to determine if your age is over the digital age of consent. This is the age when an individual can consent to terms and conditions and their data being legally stored and processed.

Erudire

l'e-learning per aziende e privati

New account

[Collapse all](#)

Choose your username and password

Username !
- Missing username

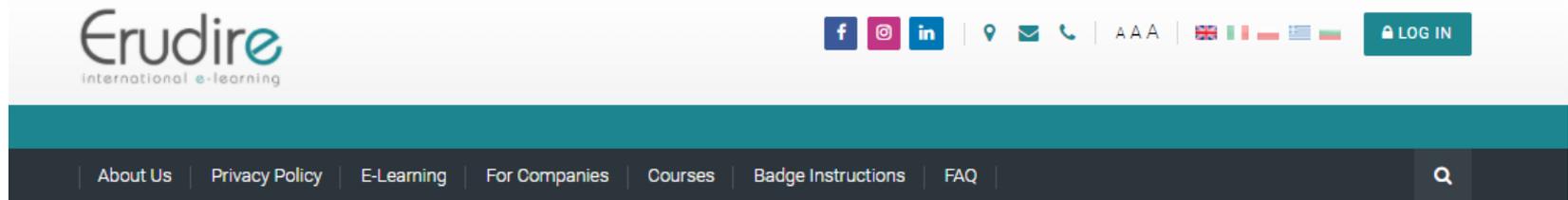
The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as *, ., or #

Password !
- Missing password

More details

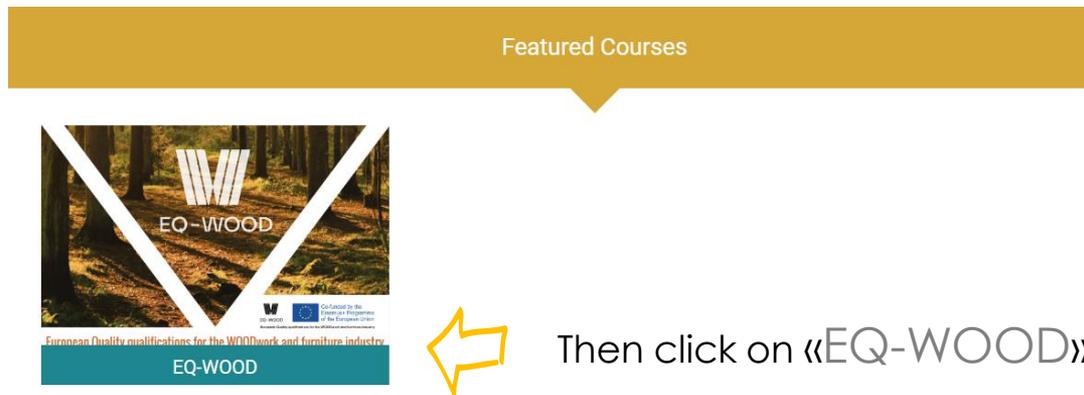
Choice of language

To choose the navigation language, all you need to do is select it from the menu bar.



Access to audio-visual products

After having logged in with the credentials you have or those you have created, you need to click on the «enter» tab of the «International Projects» course category in the homepage of the platform



Access to audio-visual products

EQ-WOOD

[Home](#) > [Courses](#) > [International projects](#) > [eqwood](#) > [Enrol me in this course](#) > [Enrolment options](#)

Dashboard

Site home

Calendar

Badges

All courses

Enrolment options



EQ-WOOD

The EQ-WOOD project aims to contribute to the development of innovation capacity and competitiveness of the European wood and furniture industry, by designing and providing the curriculum of a new vocational profile, the Innovation Advisor. The Innovation Advisor will develop skills to manage innovation by combining green, digital and marketing skills. The project is based on a comprehensive analysis of the skills requirements already conducted by other European sectoral projects (FUNES, WOODUAL, IM-FUTURE).

The Innovation Advisor curriculum will be offered both as a Full Qualification, aimed primarily at young people, and as a set of independent learning modules aimed at the continuing professional development of workers. EQ-WOOD exploits the innovative practices of Technical and Vocational Training through a combination of classroom learning and e-learning in an international context.

Self enrolment (Student)

No enrolment key required.

ENROL ME



Then click on «ENROL ME»

Access to audio-visual products

To access the products, you have to choose the group first.

EQ-WOOD

Home > My courses > eqwood

Dashboard Site home Calendar Badges All courses Course dashboard

You are enrolled in the course. ×

Your progress ?

Choose the group □

Please choose your group in order to access the course resources

After choosing, [click here](#) to return to the list of contents.

Chose a group

To do this, please click on the sentence “Choose the group” highlighted in red and flag the right box

1. DESIGN THINKING, CONCEPTING, PROTOTYPING

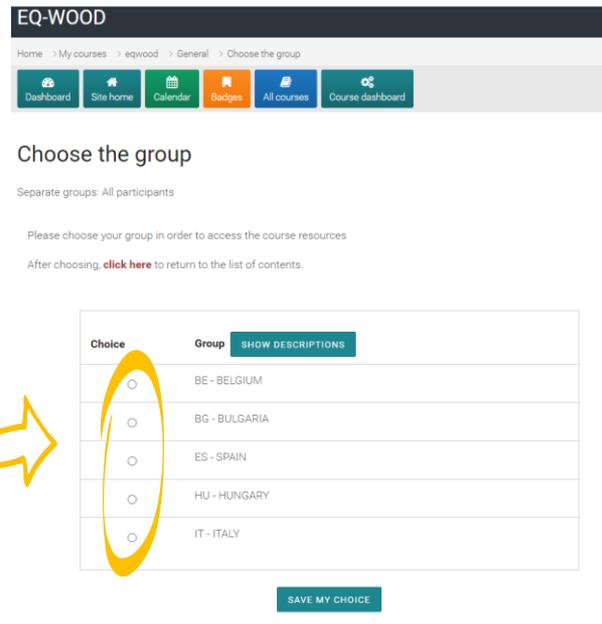
Restricted Not available unless: The activity **Choose the group** is marked complete.

2. INNOVATION MANAGEMENT

Restricted Not available unless: The activity **Choose the group** is marked complete.

3. DESIGN, TREND & INNOVATION RESEARCH

Restricted Not available unless: The activity **Choose the group** is marked complete.



EQ-WOOD

Home > My courses > eqwood > General > Choose the group

Dashboard Site home Calendar Badges All courses Course dashboard

Choose the group

Separate groups: All participants

Please choose your group in order to access the course resources

After choosing, [click here](#) to return to the list of contents.

Choice	Group	SHOW DESCRIPTIONS
<input type="radio"/>	BE - BELGIUM	
<input type="radio"/>	BG - BULGARIA	
<input type="radio"/>	ES - SPAIN	
<input type="radio"/>	HU - HUNGARY	
<input type="radio"/>	IT - ITALY	

SAVE MY CHOICE

Access to audio-visual products

Now clicking on “click here” you can return to the list of training materials contained in the EQ-WOOD course.

Choose the group

Your choice has been saved



Separate groups: IT - ITALY

Please choose your group in order to access the course resources

After choosing, [click here](#) to return to the list of contents.

Your selection: IT - ITALY

Access to audio-visual products

At this point, you can choose the products created in English (with English subtitles).

4. PROJECT MANAGEMENT	
 4.1 - Basics of Project Management	<input type="checkbox"/>
 4.2 - Organizing a Project	<input type="checkbox"/>
 The skills of a project manager	<input type="checkbox"/>
 4.3 - Gamified Scenario	<input type="checkbox"/>
 4.4 - Planning in a Project	<input type="checkbox"/>
 Estimation techniques	<input type="checkbox"/>
 Project communication management	<input type="checkbox"/>
 Project procurement planning	<input type="checkbox"/>
 Project risk management planning	<input type="checkbox"/>
 4.5 - Control and Monitoring	<input type="checkbox"/>
 4.6 - Gamified Scenario	<input type="checkbox"/>
 4.7 - Final Recommendations	<input type="checkbox"/>

Entering the course, all you do is click on the icons of the unit you would like to see.

After you have chosen the unit, to access the product you need to click on “Start new Registration” as shown in the image:

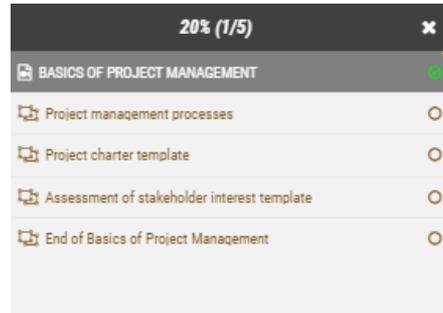
4.1 - Basics of Project Management

Start New Registration

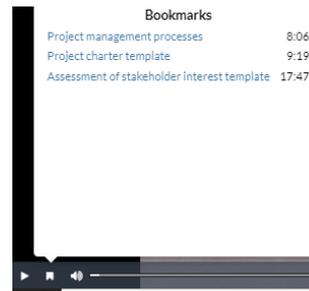


The unit selected will open in a new window.

Here you can access the different sub-sections of the module



Here you can access the point where you can find additional materials linked to the keywords



EQ-WOOD - 4.1 - BASICS OF PROJECT MANAGEMENT



EQ-WOOD

European Quality qualifications for the WOODwork and furniture industry

4

PROJECT MANAGEMENT
BASICS OF PROJECT MANAGEMENT

Edited by CONF

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Erasmus+ Programme
of the European Union

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BASICS OF PROJECT MANAGEMENT



In correspondence to the green dots you can go directly to the interactions included in the module (e.g. access additional materials linked to the keywords, download materials and see the different branching intersections of the story where students need to choose how to proceed)



By clicking on the cc box in the bottom right hand corner, you can activate subtitles in English. If you do not want to see them, all you need to do is click on the tab again

Open Badges

Open Badges are visual tokens of achievement, affiliation, authorization, or other trust relationship sharable across the web.

Open Badges represent a more detailed picture than a CV or résumé as they can be presented in ever-changing combinations, creating a constantly evolving picture of a person's lifelong learning.

Open Badges are digital credential systems that adopt the OBI - Open Badges Infrastructure standard and apply the blockchain in line with the IMS Global Standard, as a tool to represent, understand (both human and machine), verifiability, traceability, sharing, portability and recognition of the results or skills achieved by a learner even in non-formal contexts (e-learning and WBL)

Open Badges

To access the Open Badges pages click on “Badges” on the navigation panel on the right

The screenshot displays a course interface. On the left, there is a vertical list of course modules:

- 1. DESIGN THINKING, CONCEPTING, PROTOTYPING (with a "Your progress" indicator)
- 2. INNOVATION - INNOVATION MANAGEMENT
- 3. DESIGN, TREND & INNOVATION RESEARCH
- 4. PROJECT MANAGEMENT

Under the "4. PROJECT MANAGEMENT" module, there is a sub-item: "4.1 - Basics of Project Management".

On the right side, there is a "Navigation" panel with the following menu items:

- Home
- Dashboard
- Site pages
- My courses
 - eqwood
 - Participants
 - Badges** (highlighted with a yellow circle and arrow)
 - Competencies
 - Grades
 - 1. DESIGN THINKING, CONCEPTING, PROTOTYPING

Open Badges

EQ-WOOD: Badges

Number of badges available: 6

Image	Name ^	Description	Criteria
	EQ-WOOD: PROJECT MANAGEMENT	This badge is awarded to people who successfully complete the fourth module of the Innovation Advisor Course developed by the EQ-WOOD sector skills alliance project partnership acquiring the 'Project Management' competence. Further information on the Innovation Advisor Professional Profile is available at https://www.eqwood.org/downloads	<p>Users are awarded this badge when they complete ANY of the listed requirements.</p> <p>The following activity has to be completed:</p> <p>"SCORM package - 4.8 - FINAL TEST - PROJECT MANAGEMENT"</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> <p>Participants have successfully completed the final test of the module called 'Project Management'.</p> </div> <p>This badge has to be awarded by the users with ANY of the following roles:</p> <ul style="list-style-type: none"> Manager Non-editing teacher
	EQ-WOOD: PROFESSIONAL DEVELOPMENT, NETWORKING & INTERCULTURAL SKILLS	This badge is awarded to people who successfully complete the fifth module of the Innovation Advisor Course developed by the EQ-WOOD sector skills alliance project partnership acquiring the 'Professional Development, Networking & Intercultural Skills' competence. Further information on the Innovation Advisor Professional Profile is available at https://www.eqwood.org/downloads	<p>Users are awarded this badge when they complete ANY of the listed requirements.</p> <p>The following activity has to be completed:</p> <p>"SCORM package - 5.6 - FINAL TEST -</p>

Once you access the Open Badges page you can see all the "Badges" available for the course.

If you pass the tests at the end of each module you will receive the EQ-WOOD badge specific for the that module.

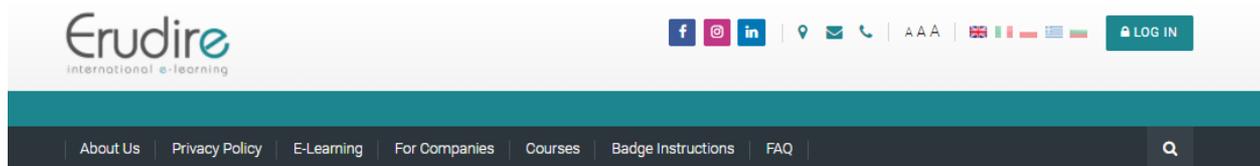
There is also a final badge of the EQWOOD project that you will receive if you pass all tests.

Badges Registration Instructions

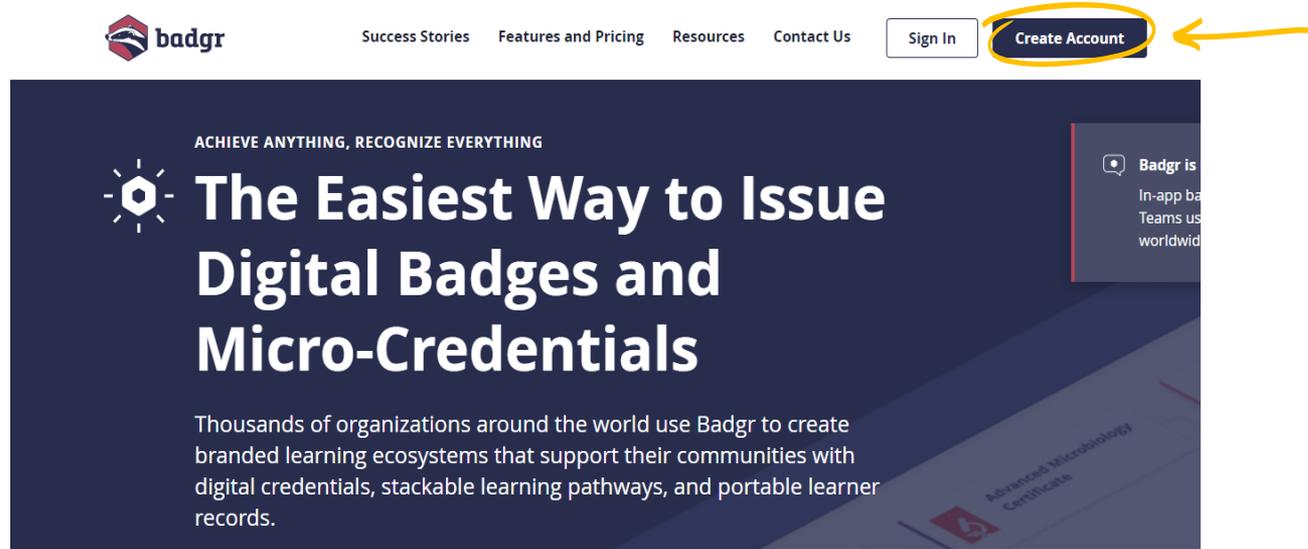
In this manual you can also find the instructions to include the badge earned on the Erudire platform in an online backpack that collects and organises digital badges and credentials.

CONFORM have linked Erudire platform to the badgr platform (<https://badgr.com/>) used by thousands of organizations around the world to create branded learning ecosystems that support their communities with digital credentials, stackable learning pathways, and portable learner records.

To see more click here

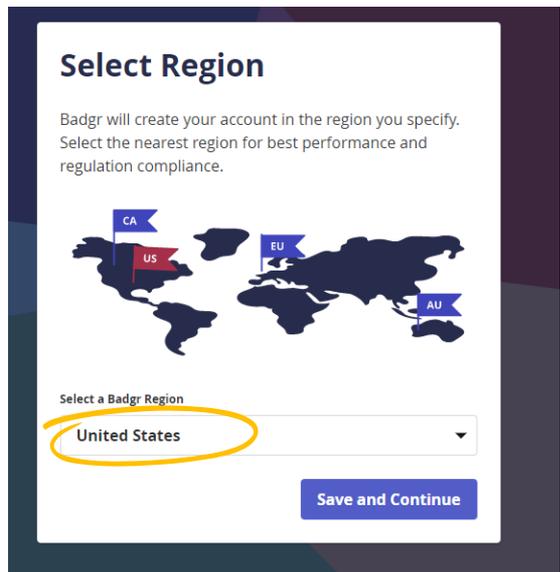


First of all, you need to register to bagr platform clicking on “create an account”



The image shows the top navigation bar of the Badgr website. The navigation menu includes links for "Success Stories", "Features and Pricing", "Resources", and "Contact Us". On the right side of the navigation bar, there are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a yellow circle, and a yellow arrow points to it from the right. Below the navigation bar is a large dark blue banner with the text "ACHIEVE ANYTHING, RECOGNIZE EVERYTHING" and "The Easiest Way to Issue Digital Badges and Micro-Credentials". Below this, it says "Thousands of organizations around the world use Badgr to create branded learning ecosystems that support their communities with digital credentials, stackable learning pathways, and portable learner records." In the bottom right corner of the banner, there is a small chat bubble that says "Badgr is In-app ba Teams us worldwid".

and then select the region “United States”
(this is a bug of the platform. It works only if
you choose this region)



Select Region

Badgr will create your account in the region you specify. Select the nearest region for best performance and regulation compliance.

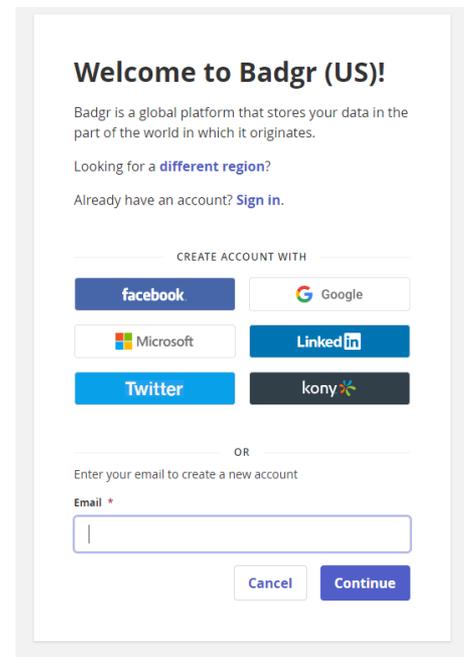


Select a Badgr Region

United States

Save and Continue

and continue the registration



Welcome to Badgr (US!)

Badgr is a global platform that stores your data in the part of the world in which it originates.

Looking for a **different region**?

Already have an account? [Sign in](#).

CREATE ACCOUNT WITH

facebook Google

Microsoft LinkedIn

Twitter kony

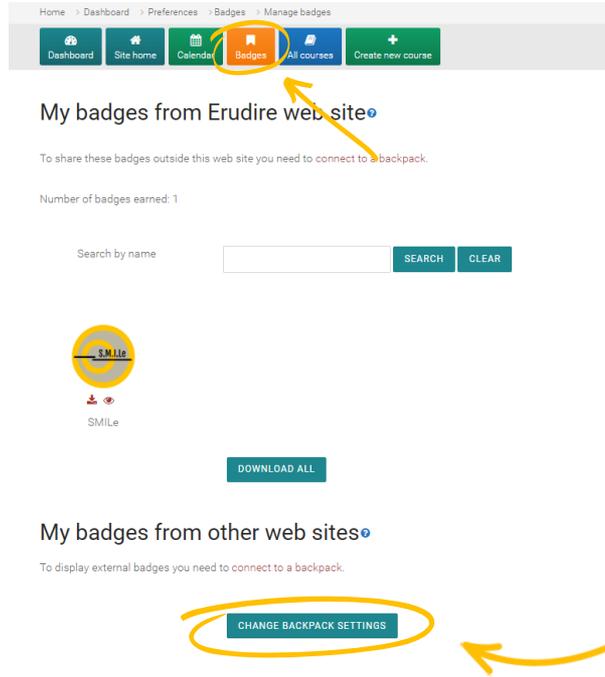
OR

Enter your email to create a new account

Email *

Cancel Continue

Once the registration has been completed, you can set your backpack on Erudire platform clicking on the bottom “badges” of the top menu bar



Home > Dashboard > Preferences > Badges > Manage badges

Dashboard Site home Calendar **Badges** All courses Create new course

My badges from Erudire web site

To share these badges outside this web site you need to connect to a backpack.

Number of badges earned: 1

Search by name [SEARCH](#) [CLEAR](#)


SMILE

[DOWNLOAD ALL](#)

My badges from other web sites

To display external badges you need to connect to a backpack.

[CHANGE BACKPACK SETTINGS](#)

and then on “Change backpack settings”

Now you have to include your email address and password (click on the pen to edit the box) and click on “connect to backpack”

Backpack settings



Backpack connection

Backpack URL	https://badgr.io
Status	Not connected
Email address	<input type="text"/>
Password	<i>Click to enter text</i>  

CONNECT TO BACKPACK

There are required fields in this form marked .



An email will be sent to activate the backpack connection
(please remember to check your spam box and follow the instructions)

A verification email has been sent to [redacted] Click on the verification link in the email to activate your Backpack connection.

Backpack settings

- Backpack connection

Status	Verification pending
Email address	[redacted]

RESEND VERIFICATION EMAIL

CONNECT USING A DIFFERENT EMAIL ADDRESS

After verifying the email, the backpack will be connected to the Erudire platform.

Thanks for verifying your email address. You are now connected to your backpack.



Backpack settings

▼ Collapse all

- Backpack connection	
URL	https://badgr.io
Status	Connected
Email address	 progettazione@conform.it
DISCONNECT	

- Badge import settings	
There are no public collections of badges available in your backpack.	
Only public collections are shown. Visit your backpack to create some public collections.	

[SAVE CHANGES](#) [CANCEL](#)

Now you can find the badge earned in
your online backpack

Backpack 3 BADGES

Badges Collections

Search Badges Group by Issuer

NEW

EQ-WOOD: INNOVATION ADVISOR
Conform

This badge is awarded to people who successfully complete the course for Innovation Advisor developed by the EQ-WOOD sector skills alliance project partnership. The innovation advisor has the skills t...

Sep 2, 2020 [Share](#)

NEW

EQ-WOOD: DESIGN, TREND AND INNOVATION RESEARCH
Conform

This badge is awarded to people who successfully complete the third module of the Innovation Advisor Course developed by the EQ-WOOD sector skills alliance project partnership acquiring the "Design, T...

Sep 2, 2020 [Share](#)

and share it wherever you want

Share Badge ×

Link **Social** HTML

Badge Options:

Include Recipient Identifier:

[facebook](#) [LinkedIn](#) [Twitter](#) [Pinterest](#)

EQ-WOOD: Badge

Numero di badge disponibili: 6

The badge now contains information regarding the course and its contents included also in the Erudire platform in the section “badge” of the “navigation menu”

Immagine	Nome ^	Descrizione
	EQ-WOOD: PROJECT MANAGEMENT	This badge is awarded to people who successfully complete the fourth module of the Innovation Advisor Course developed by the EQ-WOOD sector skills alliance project partnership acquiring the "Project Management" competence. Further information on the Innovation Advisor Professional Profile is available at https://www.eqwood.org/downloads

Competences

To access the competences acquired in the training course pages click on “Competences” on the navigation panel on the right

The screenshot displays a user interface for a training course. At the top, there is a navigation bar with several buttons: Dashboard, Site home, Calendar, Badges, All courses, Create new course, Edit course settings, and Course management. Below this bar, on the right, is a 'Your progress' section with a question mark icon. The main content area on the left features an 'EVALUATION QUESTIONNAIRE' section with a document icon and a checkbox. The text of the questionnaire asks for an assessment of the training experience. Below the text, it requests a satisfaction rating from 1 to 5, with 'NA' for 'no answer-not applicable'. A 'THANK YOU FOR COOPERATION!' message is at the bottom of this section. On the right side of the page, there is a 'Navigation' panel with a list of menu items: Home, Dashboard, Site pages, My courses, eqwood (expanded), Participants, Badges, Competencies (highlighted with a yellow circle and arrow), and Grades.

Dashboard Site home Calendar Badges All courses Create new course Edit course settings Course management

Your progress ?

EVALUATION QUESTIONNAIRE

At the end of the EQ-WOOD training course we kindly ask you to provide us with your overall assessment of your experience. Your opinion will be an important contribution both to verify the quality of the training action that took place, and to obtain useful indications to improve service.

Please, rate your level of satisfaction assigning a value:
(1) not at all, (2) a little, (3) quite a lot, (4) a lot, (5) completely, (NA) no answer-not applicable

THANK YOU FOR COOPERATION!

Navigation

- Home
- Dashboard
- > Site pages
- My courses
- eqwood
 - > Participants
 - Badges
 - Competencies
 - Grades

Here you can see all the 5 competences contained in the Innovation Advisor Profile and your level of proficiency

Design, Trend And Innovation Research *DTIR*

SKILLS

- Skill to interpret the results of a market research and to apply them to practical cases
- Skill to visit sectorial fairs and obtain strategic results related to the product and market for the enterprise
- Can establish strategies to innovate;
- Can propose innovative solutions in opposition to the competence
- Can establish actions according to the customers' demand
- Is able to analyse the sector evolution and to apply it to a particular enterprise

KNOWLEDGE

- Technology Surveillance
- Strategy
- Brand development
- Techniques of market analysis
- Materials
- Concepts of design and their evolution
- Circular Economy and Eco-design
- Principles of the circular economy
- Trends
- Business models
- Information management

COMPETENCES

- Autonomous in (own) work and responsibility for it. Drive for excellence
- Good at vision and mission sharing
- Large interests on innovation, ecology, in all subparts etc..., intellectual curiosity, creativity
- Customer focus: client problems are put centrally
- Leadership
- Flexible and reactive, problem solving and compassion, adaptation, responsive, initiative, future-oriented
- Creativity
- Teamwork

Path: Innovation Advisor Wood- and Furniture Industry /

Competent

Upon course completion: Complete the competency ↕

Activities

3.6 - FINAL TEST - DESIGN, TREND AND INNOVATION RESEARCH